



PARK AVENUE THRIFT

Park Avenue Thrift Grants and Giving 2021

Grant Application Guidelines and Checklist

Park Avenue Thrift is an Oklahoma 501(c)(3) corporation that works to strengthen the Enid community and serve others by collecting donations, running a top-notch thrift store, and giving the proceeds to Enid nonprofits that invest in quality-of-life initiatives.

These giving guidelines have two purposes: To inform entities of the process for obtaining a grant for 2021 and to establish expectations once funding is approved.

Standards for Organizations Receiving Funding from Park Avenue Thrift

1. Park Avenue Thrift always looks to leverage grants. We support operating costs, worthwhile community events, and prefer grants that generate matching funds or spark other donors to give.
2. The organization must be located in Enid, Oklahoma, operate as a 501c3/church/public school or offer a quality-of-life benefit to our community. Such benefits include, but are not limited to:
 - Visual or performing arts
 - Education
 - Community support or involvement
 - Benevolence
 - Fundraising for any of the above
 - Other benefits approved by the Board of Directors
3. Causes or organizations that **do not meet Park Avenue Thrift's philanthropic guidelines**:
 - Political Actions committees, political candidates, causes or organizations attempting to influence legislation
 - Fraternal or alumni organizations
 - Individuals
 - Talent or beauty contests
 - Other granting organizations
 - Athletic organizations or events
 - Medical programs/needs
 - Fundraising events, except in matching or exceptional cases
4. **Requests for 2021 grant funding must be received by March 20, 2021.** Park Avenue Thrift Board reserves the option to consider additional requests received after the deadline.
5. Organizations meeting the standards above will be considered for funding by the Park Avenue Thrift board at their Q2 board meeting. Recipients will be announced in April.

6. Grants are awarded based on the annual projected budget of Park Avenue Thrift.
7. Grant recipients agree to acknowledge PAT's support by endorsing and encouraging patrons to shop and make donations to Pat Avenue Thrift. PAT will supply branding materials and work with recipients to build and promote a strong partnership.
8. Grant recipients will sign a grant agreement.
9. All grant funds must be used within the fiscal year.
10. Grant recipients agree to submit at least one annual report describing use of funds.

Note: Payment schedules will be set with each organization and checks written to 501c3 organizations only.

2021 Park Avenue Thrift Grant Application Checklist

Due no later than NOON on March 20, 2021

ORGANIZATION INFORMATION—please include this checklist with your letter and packet.

Name of Organization: _____

Person completing application: _____

Mailing Address: _____

Phone Number: _____

Email: _____

One-page request letter, signed by ED and board chair, outlining the following:

- Organizational mission and needs
- Amount of funds requested
- Purpose and use of funds
- When funds are needed
- Expected results and impact
- If applicable, how matching funds will be obtained
- How PAT will be promoted within your organization, to patron and within the community

501(c)3 Determination Letter

List of Board of Directors with occupations/community affiliations/email addresses

- Include total annual board giving from current year, including pledges, and whether your board is 100% contributing in the current year.

Copy of organizational operating budget for 2021, board-approved is preferred

List of 10 major organization contributors

Please forward **ONLY** the information outlined above in one single PDF form. Proposals cannot be considered or processed until all information has been received.

Proposals and requested attachments should be emailed to Stela@ParkAvenueThrift.org no later than noon on March 20, 2021. Early applications welcomed. Late applications will not be considered.